

LAGUNA OF VERO BEACH CONDOMINIUM ASSOCIATION, INC.

C/O Elliott Merrill Community Management

835 20th Place, Vero Beach, FL 32960

772-569-9853 Fax: 772-569-4300

APPLICATION FOR LEASE RENEWAL

This Application is for CURRENT TENANT(S) who are renewing their CURRENT LEASE. This Application form and a COPY of the LEASE RENEWAL, MUST be sent to Elliott Merrill before the CURRENT LEASE expiration date, or the 3-Digit Code(s) and Swipe Card(s) will be de-activated.

All Tenants are reminded the Rules signed at beginning of your current lease term STILL apply. On Renewal of Lease, you, BY YOUR SIGNATURE, are subject to the Laguna Rules, Condominium Documents and Bylaws.

Bldg. _____ Unit _____ Lease Term: _____ To _____

TENANT(S):

1. _____ PHONE: _____

EMAIL: _____ / _____ / _____
SIGNATURE DATE

2. _____ PHONE: _____

EMAIL: _____ / _____ / _____
SIGNATURE DATE

OTHER OCCUPANTS UNDER THE AGE OF 18:

_____ RELATIONSHIP _____ DOB _____

_____ RELATIONSHIP _____ DOB _____

ANY PETS RESIDING IN UNIT? YES / NO (if yes, request pet registration forms)

VEHICLES:

MAKE/MODEL _____ / _____ COLOR _____ LIC#/STATE _____ / _____

MAKE/MODEL _____ / _____ COLOR _____ LIC#/STATE _____ / _____

EMERGENCY CONTACT NAME: _____ PHONE _____

_____ / _____
OWNER NAME OWNER SIGNATURE DATE

**ELLIOTT MERRILL COMMUNITY MANAGEMENT INFORMATION FOR ASSOCIATION ON
A TENANT LEASE RENEWAL:**

RENEWAL LEASE RECEIVED AT EMCM: _____

____ ANY VIOLATIONS IN FILE FOR TENANT YES / NO (if yes, attach)

____ ALL UNIT ASSESSMENTS, FINES, WATER FEES CURRENT (attach ledger)

____ COMMON AREA DEPOSIT IN ESCROW

____ COMPLETED APPLICATION FOR LEASE RENEWAL FORM

____ NATIONAL BACKGROUND CHECK PERFORMED (attach)

____ CURRENT OWNER UNIT INSURANCE POLICY OR TENANT POLICY

____ COPY OF VEHICLE INSURANCE FOR EACH VEHICLE PARKED AT LAGUNA

____ DOG IN UNIT, PET REGISTRATION, VETERNARIAN PAPERWORK AND FEE CURRENT

ACTIVE TENANT 3-DIGIT CODES: _____

ACTIVE TENANT SWIPE CARDS: _____

RE AGENT NAME _____ PHONE # _____

(Attach business card below if available)

DATE SENT TO ASSOCIATION: _____

DATE OF THE TENANT MEETING: _____

APPROVAL SENT TO ELLIOTT MERRILL: _____